

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ANTELOPE HILLS ASSOCIATION
ADOPTING A POLICY FOR ENFORCING COLLECTION
OF WATER SERVICE CHARGES AND ASSESSMENTS**

At a special meeting of the Board of Directors of Antelope Hills Association, held on September 29, 2004, at which a quorum was present, the Board discussed and acknowledged that delinquent water service assessments owed by certain members of the Association had reached an unacceptable level. The Board of Directors further discussed and considered the need for a more uniform, consistent and aggressive collection policy, so that delinquent accounts would not jeopardize the operations of the Association or prejudice the rights and interests of the members who pay their service charges and assessments timely.

Following discussion and deliberation, a motion was duly made, seconded, and unanimously approved as follows:

RESOLVED, that the following collection policy for unpaid water service charges and other assessments is hereby adopted effective immediately.

- 1) At the end of each calendar quarter the Association's Manager shall bill members for base water usage for the upcoming quarter and for excess water usage for the quarter just ended. The Manager shall include in such billing statement any other lawful assessments, finance charges or late fees owed by the member.
- 2) Members shall have until the end of the upcoming quarter to pay all outstanding charges reflected on the billing statement. After the end of the upcoming quarter, the amounts due as shown on the billing statement will be considered delinquent.
- 3) For any member who has not paid his or her account in full by the end of the upcoming quarter, the Manager shall advise the member in the next quarterly billing statement that the member is delinquent and will have a 10 day grace period to pay the delinquent amounts in full; otherwise, the delinquent amounts shall bear interest at the rate of 1% per month and in addition, the member shall be assessed a finance charge of \$25 each month for amounts remaining delinquent.
- 4) Any delinquent amounts not paid in full within the 10 day grace period shall be turned over for collection to the Association's attorney. All legal fees and expenses incurred by the Association after referral to the attorney shall become additional assessments owed by the delinquent member, which shall be subject to interest and finance charges as set forth above. The attorney will be instructed to foreclose the Association's assessment lien

against the lot(s) owned by the member.

- 5) The foregoing Resolution and the policy set forth herein shall be in addition to and not in replacement of the Resolution of the Board of Directors Concerning the Termination of Water Service for Failure to Pay Charges Imposed for Water and Sewer Service approved by the Board of Directors of the Association at a regular meeting held on Oct 7, ~~2005~~ 1992.

ANTELOPE HILLS ASSOCIATION

By: Kandy Ray Conant
Secretary

APPROVED:

David C. Lee
President